

Management is proposing to create a multi-disciplinary team following the funding they have received for £872,419 from the Department for Levelling Up Housing & Communities (DLUHC). The funding will be in place for two years and will result in creating seven new roles to carry out this project.

Please see detail on the roles below:

- Supported Accommodation Team Leader (Grade H or I)
- Housing Standards Officer (Grade H) x2 posts
- Housing Benefits Officer (Grade F) x2 posts
- Performance Officer (Grade G or F)
- Review Officer (Grade F)

These posts are currently subject to the job evaluation process, and it is anticipated that the grading outcome will be as detailed above.

Management will need to ensure that recruitment is conducted through the appropriate processes, including redeployment. Management should be aware that the selected postholder(s) should commence on a starting salary of Level One within the respective Grade, unless the appointed colleague is already in employment at the council and on Level two of the same grade, in which case the employee would be matched over at the rate of pay they currently receive.

There will need to be a support and development plan for the new post holder once appointed in line with managing performance through the new probationary policy.

As the posts are initially temporary, an appropriate exit strategy must be in place to terminate the contract in line with NCC guidance in the event that the post cannot be made permanent at the end of the fixed term period. Management will need to ensure appropriate timelines are in place to notify the affected employee and give appropriate notice.

Raj Athwal  
HR Consultant  
Email: [Raj.athwal@nottinghamcity.gov.uk](mailto:Raj.athwal@nottinghamcity.gov.uk)  
Tel: 0115 876 2122